



BOARD OF DIRECTORS MEETING #2 (2017)

MINUTES

Pullman Hotel - Sydney Airport
O'Riordan Street, Mascot
9:30 AM to 3:00 PM
Saturday 13 May 2017

Chairperson:	Kathryn O'Brien (KOB)
Directors:	Ricky Bryan (RB), Tracey Corbin - Matchett (TCM), Alex Jones (AJ)
Apologies:	Hannah Britton (HB), Darren Howell (DH), Katie Kelly - was available on the phone (KK),
In attendance:	Della Bampton and Jasmine (Auslan Interpreters) Garry West-Bail (GWB), Irena Farinacci (IF)
Invited Guests:	Nil

1. Open and Apologies

Commencing at 9.45am, the Chair welcomed everybody. KOB noted the apologies.

The full agenda was detailed which includes key areas for direction, strategy and planning which would be discussed in detail. Board reports would focus only on action items.

2. Confirmation of Previous Board Meeting Minutes 25 February 2017

Resolved: that the Board Minutes of the 25/02/17 be accepted as a true and correct record of the meeting other than clause 3.1.8 should read Deaf Golf Australia.

Moved TCM: Seconded RB: CARRIED.

2.1 Action Items from the Previous Board Meeting

Items are noted under the designated portfolio however the following were highlighted:

- Board Evaluation not yet completed
- DSRV and VicDeaf - relationship not yet completed
- JML Cup rules to be completed by October 2017
- DSA survey to be completed by the end of June 2017
- Future meeting schedule to be finalised

2.2 Conflict of Interest

The Board noted the updated register

Resolved - that there was no conflict of interest noted

2.3 Board Motions approved off line

The following motions that have been approved off line are now minuted:

Motion #1

That Rebecca Adam is endorsed by DSA as a nominee and candidate as a continuing ICSD Board member with ICSD.

MOVED: KOB SECONDED: TCM - CARRIED

Motion #2

That Mac Adam is endorsed by DSA as a nominee and candidate as an ICSD Technical Director for Shooting.

MOVED: KOB SECONDED: TCM - CARRIED

Motion #3

That DSA nominate Irena Farinacci, Bryn Davies and Alex Jones (with BD and AJ being last minute options ONLY) to attend the ICSD Congress as the DSA delegate in Samsun.

MOVED: KOB SECONDED: TCM - CARRIED

Motion #4

That the Board moves that the March 2017 Financial Reports be approved and is satisfied that the organisation is viable, has met its PAYG and Superannuation Guarantee obligations and is able to meet its commitments when they fall due.

That the Board moves the Cash Disbursements for March 2017 be accepted

That the Board moves that the 2018 Australian Deaf Games March 2017 Financial report be accepted

MOVED: DH SECONDED: KOB - CARRIED

3. Portfolio/Committee Report

3.1 Sports and Membership Report (AJ)

Portfolio report tabled and noted

3.1.1 Membership Structure and Database

Resolved - that the update reports be noted. Request for membership status table in portfolio report to include effective dates of MOUs.

3.1.2 SDSO Update

Resolved - that the Board noted the following:

- DSRV and VicDeaf are still not amalgamated. DSA is yet to receive a plan from VicDeaf regarding service provision. VicDeaf will need to become member of DSA. The Board will need to confirm when membership can occur - GWB to follow up
- DSRQ discussions with the Queensland Government are now complete. DSA and the QLD GOVT have entered into a formal funding agreement that has DSA now receiving the funds to operate DSRQ effective from 1 April 2017 - DSA is responsible for achieving the set key outcomes and reporting back to GOVT. New plans, staffing and strategies are now being put into place. DSRQ is holding its AGM for the calendar year in June 2017 (KOB and Sherrie Beaver attending), which will be followed by a SGM in October where the DSRQ members will be asked to wind up the legal entity. The DSRQ brand will be kept. Awaiting a GOVT announcement about the changes - will be presented in Auslan with captions - DSQ have confirmed they will support the new arrangements
- NSWDS - ongoing and exciting developments - report tabled
- WADRA - no reply to our offer to help and provide services.

Resolved - that the Board will conduct a SDSC forum after the DSA AGM on Saturday 20 January 2018

3.1.3 2018 Australian Deaf Games

Resolved: that the tabled report be noted and was accepted.

Resolved: that the Board noted the following:

- ADRU hosting of World Deaf Rugby 7s has been moved to April 2018
- Japans interest in coming to the ADG discussed - agreed the reply to not allow Japan to attend was correct
- Cricket was discussed
- Road Show discussed
- On Line registration is available - early bird extended to May 31 2017
- The JML Cup rules update is continuing - must be finalized by October 2017
- Corporate Sponsorship is progressing well
- Volunteer numbers are progressing
- A number of Pacific Nations have expressed interest

- GOC have a face to face meeting planned - there are regular one on one meetings /updates
- Portfolios discussed

3.1.4 2018 JML Cup Recommendations

Resolved: Carried over to next meeting, noting point 3.1.3

3.1.5 2017 Deaflympics

Resolved: that the Board noted the following:

- 2nd CdM meeting was held in Samsun from 19-20 February - Bryn Davies report has been distributed
- A Going Away function is being held for the ADT
- Plans covering travel, uniforms, accommodation and financial requirements are progressing
- Have secured GOVT funding from Victoria, NSW and QLD
- No funding from the ASC
- Have secured Chemist Warehouse as a corporate partner for the ADT
- The ICSD is holding its Congress before the Games - IF will be DSA's delegate - awaiting paperwork
- APDSC is also holding a meeting after the Congress

3.1.6 Active Deaf High Performance Plan

Resolved: that the Board notes that a committee needs to be appointed early in the New Year. Carried over to next meeting - however such committee must oversee:

- Selection processes, time lines and guidelines for all sports
- Training and preparation programs
- The DSA Board Member must "own" this committee

3.1.7 Deaf Golf Australia

Resolved: that the Board notes that DGA together with Golf Australia will submit an application to host the 2022 World Championships in June 2017

3.1.8 ICSD Update

Resolved: that the Board has agreed to send IF to the ICSD congress, that is being held in Samsun prior to the 2017 Deaflympics - on receipt of the meeting paperwork the Board will decide upon its strategy

3.2 Marketing & Communication Report (RB)

3.2.1 2016 Plans

Resolved: that the tabled report be noted and accepted with emphasis on corporate sponsorship, corporate structure, staffing, the strategic plan and communication / media data.

Resolved: that the Board notes the improving reach of the social media initiatives and the opportunity to work with FOX Sports, SBS and Australian Hearing (via a new promotion partnership)

Resolved: that the committee will forward a survey to all stakeholders by the end of May 2017

Resolved: that the Board notes the following that have occurred that all aim at increasing the awareness of the DSA brand:

- Meeting with the Federal Oppositions Shadow Minister for Sport
- Petition
- ASC Meetings
- Federal Government Hearing - KOB and IF in attendance
- Increasing engagement via social media
- Attendance at the Australian Hearing 70th Birthday
- 2017 Deaflympic releases / updates
- 2018 ADG releases /updates

3.2.2 Sponsorship Update

Resolved: that this work is a priority of the committee and the whole Board. GWB will look at expanding the new corporate partner that has been secured for the ADT

3.3 Governance, Legal and Policies Report (TCM)

Resolved: that the tabled report be noted and accepted.

3.3.1 Appointments / Nomination Committee

Resolved: that it be noted the Committee has approached two prospective candidates with no positive outcome

3.3.2 Policy Review Update - ongoing

3.3.3 Board Evaluation - to be completed by the next Meeting

3.3.4 Board Skills Audit - to be completed by the next Meeting

3.3.5 DSA and ADG Patron Policy - ongoing

3.4 Risks and Audit Report (DH)

3.4.1 DSA Financial Reports for the period ended April 2017

Resolved: that whilst the reports were tabled and discussed the Board will wait for on off line motion from DH

3.4.2 Cash Disbursements for the period ended April 2017

Resolved: that whilst the reports were tabled and discussed the Board will wait for on off line motion from DH

3.4.3 2018 ADG Financial Report - April 2017

Resolved: that whilst the reports were tabled and discussed the Board will wait for on off line motion from DH

3.4.4 Risk Management Plan

Resolved: Carried over to next meeting

3.4.5 Investment Policy

Resolved: Carried over to next meeting

4. Active Deaf Kids Program (IF)

4.1 ADK Status Report

Resolved: the Board notes that 2017 planning for ADK programs is on hold even though there have been some programs occur in QLD

4.2 Sporting Schools Program (SSP)

Resolved: that the Board notes the submissions that have been provided to the ASC regarding the Sporting Schools Program and the ongoing work required in this area - awaiting an ASC decision

4.3 Active Deaf Sports Club (ADSC)

Resolved: that the Board notes the new relationships with VICDEAF and DS who will provide the interpreting services in their States for the program. DSQ will be approached to do the same in QLD

4.4 DSA 2017/18 Participation Plan

Resolved: that the plan is accepted noting that various decisions by GOVT over the next few months will have an impact on the rolling out of the Plan

5. General Manager's Report (GWB)

Resolved: that the tabled report be noted and accepted

6. Strategic Plan 2017 - 2020

6.1 Strategic Plan Review - Strategic Plan 2017-2020

Resolved: that the Strategic Plan 2017-2020 as updated at the previous meeting be approved

6.2 Portfolio Terms of Reference / Committee Structure

Resolved: that it be noted that the terms of references are to be updated

6.3 DSA Corporate Structure

Resolved: The Board noted that the structure needs to be finalised at the next Board Meeting

7. General Business

7.1 DSA Sport Specific App

Resolved: Carried over to next meeting

7.2 Australian Sports Foundation (ASF)

Resolved: that the Board notes the proposed changes and time lines that will see the ASF link become the key platform for donations for DSA, its Members and selected events

8. Action items for Next Meeting

The following were action items generated from today's meeting and afternoon sessions or previous meetings:

- Marketing Plan - KK, RB and TCM - membership survey
- Marketing - develop sponsorship drive - KK, RB and TCM
- Governance, Legal, Planning and Policies - finalise policies - KOB
- Board appointment vacancy - identify candidates - Board and GWB
- Membership and Governance - VicDeaf membership - GWB
- 2018 ADG - work through all time lines, work with GOC - AJ, HB and GWB
- JML Cup - AJ
- Membership - status report to highlight MOU effective dates - GWB
- Risk and Audit - governance and financial responsibilities and off line motions - DH and GWB
- Risk and Audit - Risk Management Plan - DH and GWB
- Risk and Audit - Investment Policy - DH and GWB
- Develop and update 2017 meeting schedule - GWB
- DSA Sports app and DSS - GWB

9. Three Top Outcomes from the Meeting

- ADG update
- Deaflympics preparations
- Funding and Sponsorship

10. Next Meeting Dates

Next Meeting scheduled for Saturday 19th or 26th August 2017 in Brisbane - A venue and time to be advised.

A future meeting schedule to be formalised for the remainder of the year

11. Close

The Chair thanked all Board Members for their input and thanked the interpreters' work and attendance.

The meeting closed at 3.15PM